

Annex 4 – Pricing Schedule – North Region

Paper Based Testing Venue Pricing

Theory Exam A/C Facilities	Rs. 250 per candidate per morning/afternoon session.
Theory Exam Non-A/C Facilities	Rs. 150 per candidate per morning/afternoon session.
Practical Exam per candidate	Rs. 1,250 per candidate (this includes alignment of chemicals and practical equipment/apparatus per candidate)
GCE Science Practical Supervisors	Rs. 2,200 per group per AS/A2 practical. (20 candidates per group)
GCE Laboratory Assistant	Rs. 700 per group per AS/A2 practical (20 candidates per group)
GCE Laboratory Attendant	Rs. 500 per group per AS/A2 practical. (20 candidates per group)
Ministerial Staff** (only for theory exams)	Rs. 8,000 (cleaner, guard, technician, and nurse) per individual for the whole exam session (for example complete May/June and/or Oct/Nov series) OR Rs 500 per day if lesser number of days than the whole exams session.
Art & Design Exam	Rs. 300 per candidate per morning/afternoon session
Multimedia for Media Exam (LCD/DVD player/projector with sound)	Rs. 15,000 per exam
Food and Nutrition Exam	Rs. 1,250 per candidate (this includes alignment of kitchen and its accessories and all food items per candidate)
Food and Nutrition Examiner Charges	Rs. 2,200 per group of 1 – 5 candidates
Photocopy/printing	Rs. 5 per copy (one side of the page)
Generator Rental Charges	As per actual consumption (invoices to be attached). Seek prior written approval from Head of Procurement
Generator Fuel	As per actual consumption (invoices to be attached). Seek prior written approval from Head of Procurement
Coordinator Payment (Schools Exams) only for cities outside Karachi Lahore and Islamabad subject to approval	Rs. 25,000 per coordinator for the whole exam session (for example complete May/June and/or Oct/Nov series)
CMR Charges (Schools Exams) only for cities outside Karachi, Lahore and Islamabad, subject to approval and alignment with British Council.	Rs. 35,000 for the whole exam session (for example complete May/June and/or Oct/Nov series)
Additional Security Supervisor per day charges	Rs. 3,200 per person per day
Additional Armed Guard per day charges	Rs. 2,200 per person per day
Additional Un-armed Guard per day charges	Rs. 2,000 per person per day
Additional Lady Searcher per day charges	Rs. 2,000 per person per day

Additional Walk-Through Gate per day charges	Rs. 3,200 per day
IELTS EXAM Speaking Room	Rs. 3,000 per room per day
IELTS Exam Hall Charges	Rs. 500 per candidate
CMR Charges (IELTS Exams) only for cities outside Karachi, Lahore and Islamabad, subject to approval and alignment with British Council.	Rs. 35,000 per month
Microphone/Sound system for announcement	Rs. 5,000 per session
Civil Administrative Charges	Rs. 300 per person per day

Note: Above rates are exclusive of tax. Tax to be levied as per applicable law.

Computer Based Testing Venue Pricing

CD IELTSs/ACCA CBT/School exam computer practical/any other computer-based exam (registration area & waiting room with power backups and internet)	Rs 1,500 per candidate per session (Exam session may vary from 3 to 6 hours) there could be up to a max of 3 sessions per day
Photocopy/printing	Rs. 5 per copy (one side of the page)
Mineral Water (500 ml)	Rs 70 per bottle
Speaking Room	Rs 3,000 per room

Note: Above rates are exclusive of tax. Tax to be levied as per applicable law.

Payment:

All payments will be made within 30 days of receiving an undisputed invoice from the vendor.

All invoices should clearly mention the following:

- Unique invoice number
- Name of the vendor (as registered with the British Council) along with address
- Date of issue of invoice;
- A clear description of the goods and/or services provided
- Value, exclusive of tax;
- Amount of sales tax with tax registration number (if applicable)
- The rate of discount, if offered;
- Value inclusive of tax
- Contact details of the vendor

All invoices are to be sent to following address for payment processing:

Procurement Department
British Council, British Deputy High Commission Shahra-e-Iran Clifton, Karachi

Or

Email: pkmarketplace@britishcouncil.org.pk